

Minutes: Metering Systems and Meter Reading Subcommittee Meeting

Thursday, April 27, 2000, 9:00 a.m.
Salt River Project - 1600 North Priest Dr. Tempe, Arizona 85281

	<i>Topic</i>	<i>Lead</i>	<i>Outcome</i>	<i>Att.</i>
1	Welcome, Intro, Sign-In	Stacey Aguayo	Stacey Aguayo welcomed members to the meeting. Participants introduced themselves. Committee members signed the attendance sheet. The following handouts were provided to the group: the metering portion of the Master Issues List, a draft of Appendix M-7 (which contains the UDC Business Rule Comparison), a draft of the PSWG Report Executive Summary, a draft of the Metering Systems and Meter Reading Subcommittee Report, TEP's response to the ESP Hybrid Proposal for Meter Exchanges and Switch Dates, the UDC Response to the ESP Hybrid Proposal, and for Issue #65 there was an ESP Proposal, a UDC proposal, and a UDC-ESP proposal. An e-mail from Tom Ferry of Citizens Utilities to Stacy Aguayo, regarding Issue #65, was also provided.	1
2	Review Ground Rules	Stacey Aguayo	Participants reviewed the subcommittee's ground rules.	
3	Review Minutes from Subcommittee Meeting (4/13/2000)	Stacey Aguayo	Minutes from the April 13, 2000 subcommittee meeting were reviewed and approved and no changes were made.	
4	Discuss Issue # 65 Proposals	Stacey Aguayo	The group reviewed the UDC-ESP proposal for resolving Issue #65. Topics of discussion included the outstanding issue of passwords, Citizens Utilities concern over the proposal, and the position of Coops on Issue #65. The group discussed how to proceed if there was no consensus. A vote was taken on whether to forward this issue to the full PSWG for consideration. The vote was 6 for and 3 against, so the vote failed to achieve the 3/4 approval requirement in the working group ground rules. Voting for sending Issue #65 to the full PSWG were: New West Energy, APS Energy Services, SRP, APS, TEP, and Computer Sciences Corp. Voting against sending Issue #65 to the full PSWG were: Trico Electric Cooperative, Navopache Electric Cooperative, and K.R. Saline & Associates. After the vote failed, the group decided to table the issue for the remainder of the meeting and to hold a meeting for approximately one hour after the PSWG meeting on May 3, 2000, to further discuss Issue #65 with the parties. Renee Castillo and Marv Buck agreed to develop a memo and attachment to send out to all parties indicating that this discussion would be held after the May 3 rd PSWG meeting. Tim Gillooly agreed to check on the pricing of MD-90 systems.	
5	Discuss Hybrid ESP Proposal for Meter Exchange and Switch Dates and UDC response to proposal	Stacey Aguayo	The ESP hybrid proposal and UDC response to the proposal were discussed. The group talked about splitting the blackout period and switch date into separate issues. The group discussed the UDCs' current positions on blackout periods and when those blackout periods would be reviewed in the future. The group discussed reviewing the UDC blackout periods in six months. Stacey Aguayo agreed to check with APS to see how long would be necessary for APS to evaluate its trial lifting of its blackout period. Tony Gillooly agreed to check with TEP to see when it would consider lifting its 5 day window. The group noted that there is not currently an issue on the issues list addressing switch dates, although they vary from utility to utility.	

6	Discuss use of a subcommittee to work on the VEE rules	Stacey Aguayo	The group discussed the future meeting schedule of the metering group. The group discussed the need for a subcommittee to work on the VEE rules. Renee Castillo agreed to chair the VEE subcommittee. Volunteers for the VEE subcommittee include: Renee Castillo (SRP), Tony Gillooly (TEP), APSES, New West Energy, APS, Greg Carrel (SRP), Darrell Pichoff, CSC. Additional participation would be solicited at the May 3, 2000 PSWG meeting.	
7	Update the subcommittee on ACC Staff comments on the draft report from the April 18, 2000 policy subcommittee meeting	Stacey Aguayo	Staff comments on the draft report were discussed and further discussions were held regarding the draft report.	
8	Discuss UDC business rule comparison	Stacey Aguayo	The group discussed the UDC business rule comparison and made several clarifications.	
9	Review Issues List	Stacey Aguayo	The group reviewed the issues list and identified what the status was of each issues related to the metering subcommittee. Dennis Hughes agreed to check with David Rumolo regarding FERC information David was going to check on.	
10	Items for Next Meeting (agenda)	Stacey Aguayo	The agenda for the next meeting was created. See the agenda in Attachment 2.	2
11	Feedback of Meeting from Subcommittee	Stacey Aguayo	Participants gave feedback about the meeting.	
12	Adjourn	Stacey Aguayo	The meeting adjourned at 2:30 p.m.	

Attachment 1- Metering Systems and Meter Reading Subcommittee

ARIZONA PROCESS STANDARDIZATION WORKING GROUP
Metering Systems and Meter Reading Subcommittee
April 27, 2000 Attendance List

Subcommittee Meeting Attendees	Organization
Aguayo, Stacey	Arizona Public Service
Aycock, Kimarie	Arizona Public Service
Buck, Marv	Computer Sciences Corp.
Carrel, Greg	Salt River Project
Castillo, Renee	Salt River Project
Cobb, Anne	Trico Electric Cooperative
Gallo, John	Salt River Project
Gillooly, Tim	Tucson Electric Power
Goggin, Laurie	City of Mesa
Gray, Bob	Arizona Corporation Commission
Greenrock, June	Salt River Project
Grove, Ken	APS Energy Services
Hughes, Dennis	Navopache Electric Cooperative
Molina, Rick	Tucson Electric Power
Mollon, Janie	New West Energy
Pichoff, Darrell	K. R. Saline & Associates
Schenk, Jenine	Arizona Public Service
Slechta, Eugene	Salt River Project
Wontor, Jim	APS Energy Services

Agenda:
Metering Systems and Meter Reading Subcommittee Meeting

Thursday, May 18, 2000, 9:00 a.m. - 4:00 p.m. – 1600 North Priest Dr. Tempe, Arizona, Salt River Project Information Systems Building

	Topic	Lead	Anticipated Outcome	Att.
1	Welcome, Introductions, Sign-In	Stacy Aguayo	Chair will deliver opening remarks. Committee members will sign the attendance sheet and introduce themselves .	
2	Review Ground Rules	Stacy Aguayo	Chair will review ground rules with the group.	
3	Review minutes from the prior meeting (April 27, 2000)	Stacy Aguayo	Subcommittee members will review the minutes from the previous meeting and make suggestions on any revisions that need to be made.	
4	Discuss the following issues: 65, 33, 35, 40, 45, 53, 66, 67	Stacy Aguayo	Subcommittee members will discuss issues 65, 33, 35, 40, 45, 53, 66, and 67.	
5	Report/Update from VEE Subgroup	Stacy Aguayo	The VEE Subgroup of the Metering Systems and Meter Reading Subcommittee with report on its activities.	
7	Items for Next Meeting (Agenda)	Stacy Aguayo	The agenda for the next meeting will be developed.	
8	Feedback of meeting from Subcommittee	Stacy Aguayo	Subcommittee members will give their opinions on the meeting.	
9	Adjourn	Stacy Aguayo	The meeting will be adjourned.	